

FORM 10 Summer 2021 Series

EXAM ENTRY FORM FOR EXTERNAL CANDIDATES

First name _____

Other names _____

Gender _____

Date of Birth _____

First Language _____

Telephone _____

Email _____

Address _____

UCI (if known) _____

Candidate Number _____

Previous Centre Number _____

Are you entitled to extra time in examinations? Yes No

Subject	Syllabus code	Units
IGCSE _ Edexcel		
IGCSE _ Cambridge		
AS/A2 _ Pearson		
AS/A2 _ Cambridge		

I hereby agree that Academia International School makes my entry/entries for the Summer 2021 exam series.
and to pay CHF _____ for the exam entry fees.

Place _____

Date _____

Signature _____

Parent/Guardian, if Candidate is under 18 years of age

Exam Fees

Regular subjects

IGCSE	CHF 575
AS/A	CHF 575
Full A level	CHF 1,150

Languages

IGCSE	CHF 700
AS/A	CHF 700
Full A level	CHF 1,400

If you are entitled to extra time or access arrangements such as word processor, an additional fee will be charged.

Notes

Exam entry cancellation

A fee of CHF 150 per subject per level will be charged for withdrawal until the centre entry deadline.

After the entry deadline, there is no refund.

Refund Policy

75% refund will be issued in cases of sudden illness during the exams period if supporting evidence is accepted by the Exam Board and pandemic where the centre must be closed following local authorities' orders.

Centre Assessed Grades – Academia International School will not put forward grades for external/private candidates in case exams are cancelled due to a pandemic or any other major disruption. For such situations, the entry fee can be transferred to the next exam series or Academia International School will refund 75% of the fee paid.

Communication

Your Statement of Entry, instructions for examination days, and results day will be sent to the email address you provide us.

The UCI (Unique Candidate Identifier)

Your UCI is needed so that all your entries are made under this number. This will allow the Exam Boards to put all of your marks together.

If you have already sat examinations, you have a UCI.

If you have not sat examinations before, academia International School will assign it to you.

Access Arrangements

If you have previously been given additional time to complete examinations, you must inform us now. Supporting documentation for additional time allowances is also expected.

Academia International School is a Cambridge and Edexcel Centre

If you are doing examinations using another Exam Board (e.g. OCR, AQA), Academia International School cannot take your registration form.

Practical examinations

For these exams, an additional fee will be charged.

Coursework

Cannot be moderated for private candidates, so candidates should only enter for examinations that have an alternative to coursework as an option for assessment.

Photo Identification

For all examinations taken at academia International School, you must bring photo identification (passport/driver's license) to present to the invigilator.

You must not take your mobile phone to the exam room.

Syllabus or component codes

We are more than happy to welcome you at our centre for your exams. In order to get the information for the subject you want to be entered, you should check the Exams Boards website.

For Cambridge examination, make sure you get the timetable for ZONE 3.

Academia International School is not responsible for providing you with information about the syllabus and unit codes.

Contact email

josimeire.lichtsteiner@academia-group.ch



Josy Lichtsteiner
Exams Director