

Form 10

Exam entry form

- January 2023 Summer 2023
 Autumn 2023 January 2024

Basel Zurich

First name _____

Other names _____

Gender _____

Date of Birth _____

First Language _____

Telephone _____

Email _____

Address _____

UCI (if known) _____

Candidate Number _____

Previous Centre Number _____

Are you entitled to extra time in examinations? Yes No

Subject	Syllabus code	Units
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IGCSE _ Edexcel		
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IGCSE _ Cambridge		
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AS/A2 _ Pearson		
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AS/A2 _ Cambridge		
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I hereby agree that Academia International School makes my entry/entries for the exam series.
and to pay CHF _____ for the exam entry fees.

Place _____

Date _____

Signature _____

Parent/Guardian, if Candidate is under 18 years of age

Exam Fees

All Subjects

IGCSE, AS, A	CHF 700
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Single Unit AS/A (Full price for 2-3 units)

All Sciences & Humanities	CHF 350
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Languages	CHF 500
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Notes

Further Exam Fees

Further fees apply in case of practicals, mocks, consultations, cancellations, and access arrangements for students with disabilities or particular needs. Should a student have a disability, particular needs, or handicaps, and require access arrangements, or should a particular subject not be listed above, please contact the exams centre to discuss arrangements.

Late Fees

Late registration is possible, however will result in late fees or high late fees.

Exam entry cancellation

A fee of CHF 150 per subject per level will be charged for withdrawal until the centre entry deadline.

After the entry deadline, there is no refund.

Refund Policy

A refund can be issued in cases of sudden illness during the exams period if supporting evidence is accepted by the Exam Board. Reimbursement / fee transfer takes place in consultation with the management. The Administration fee will not be refunded.

Centre Policies

Centre policies refer to the instructions for the safe administration and conduct of examinations at Academia Schools. By registering with us you agree to abide by the Centre's policies. Academia Schools reserves the right to withdraw your entry with immediate effect in the event of any behaviour, circumstance or situation which would make the continuation of this process unreasonable for Academia Schools.

Communication

Your Statement of Entry, instructions for examination days, and results day will be sent to the email address you provide us.

The UCI (Unique Candidate Identifier)

Your UCI is needed so that all your entries are made under this number. This will allow the Exam Boards to put all of your marks together.

If you have already sat examinations, you have a UCI.

If you have not sat examinations before, academia International School will assign it to you.

Access Arrangements

If you have previously been given additional time to complete examinations, you must inform us now. Supporting documentation for additional time allowances is also expected.

Academia International School is a Cambridge and Edexcel Centre

If you are doing examinations using another Exam Board (e.g. OCR, AQA), Academia International School cannot take your registration form.

Practical examinations

For these exams, an additional fee will be charged.

Coursework

Cannot be moderated for private candidates, so candidates should only enter for examinations that have an alternative to coursework as an option for assessment.

Photo Identification

For all examinations taken at academia International School, you must bring photo identification (passport/driver's license) to present to the invigilator.

You must not take your mobile phone to the exam room.

Syllabus or component codes

We are more than happy to welcome you at our centre for your exams. In order to get the information for the subject you want to be entered, you should check the Exams Boards website.

For Cambridge examination, make sure you get the timetable for ZONE 3.

Academia International School is not responsible for providing you with information about the syllabus and unit codes.

Contact

exams.international.basel@academia-group.ch

josimeire.lichtsteiner@academia-group.ch

Exams Office : +41 58 440 93 18



Josy Lichtsteiner
Head of Exams